



Caltrans District 4 Pedestrian Advisory Committee (PAC)
July 16, 2008, 10:30 AM-12:30 PM
Meeting Summary

This first PAC meeting was attended by 20 people, including the following 11 of the 17 PAC members:

Wendy Atkins, City of Sonoma
Emily Avery, San Mateo County Transit District
Anthony Daysog, City of Alameda resident
Michelle DeRobertis, Santa Clara Valley Transportation Authority
Tom Ford, City of Oakland resident
Eliot Hurwitz, Napa County Transportation Planning Agency
Heath Maddox, San Francisco Municipal Transportation Agency
Robert Planthold, San Francisco resident
Eric Schatmeier, Transportation Authority of Marin
David Simons, Sunnyvale resident
Rochelle Wheeler, Alameda County Transportation Improvement Authority

The meeting began with a brief welcome address by Beth Thomas, the Caltrans staff liaison to the PAC; Jean Finney, Chief of the Caltrans District 4 Office of Transit and Community Planning; and Dan McElhinney, the District 4 Chief Deputy District Director, who recognized the role of the PAC. Self-introductions by attendees followed.

Next the attendees reviewed and approved the summary notes from the previous PAC meeting on June 18, 2008.

Immediately following the approval of the previous meeting notes, Pat Pang, Chief of the Caltrans District 4 Office of Advance Planning, presented an overview of the Project Initiation Document (PID) process.

The next item on the agenda was a discussion of the relationship of the PAC to Caltrans and the finalization and adoption of the PAC Charter and Operational Procedures. It was agreed upon, as stated in the Charter, that, "the primary mission of the Caltrans District 4 Pedestrian Advisory Committee is to help ensure that Caltrans District 4 capital projects, maintenance activities and operations meet the needs of pedestrian travelers on the state highway system within the District in accordance with the California Blueprint for Bicycling and Walking and Deputy Directive 64."

The PAC then discussed, edited and adopted the FY 08-09 Work Plan.

Nominations and election of a Chair and Vice Chair took place. David Simons and Rochelle Wheeler were elected Chair and Vice Chair, respectively.

Lastly, the PAC agreed that meetings should occur at least quarterly, but that additional meetings should be scheduled when there are topics to discuss. The next meeting will be in either September or October depending upon workload.